

**[ORGANIZATION/SCHOOL LETTERHEAD]**

January 15, 2025

**<INSERT LOCAL LEGISLATOR>** [Use this [legislative tracker](#) or [website](#) to find your representative]  
Albany, NY 12210

On behalf of **<SCHOOL/ORGANIZATION NAME>**, I am writing to urge you to support state funding to support high-impact tutoring in New York State in FY26. **<INSERT: information about your program, when it launched, what city/region it's located in, how you have been funding your program in the past>**. **<City Name>** is ready to serve at least **<number of students>** in **<number of schools>** across **<number of districts>** with quality high-impact tutoring if public funds are secured. The public funding needed to reach our goals in **<City Name>** is \$100M over five years.

**<INSERT: more information about your program/initiative, grade levels served, the definition of high impact tutoring, etc. See the example from Expanded/ NYC below>**

**EXAMPLE:** [New York City launched a high-impact tutoring (HIT) pilot in 2022 to combat the instructional losses from COVID that exacerbated inequities in our City's education system. The model is grounded in a strong evidence base from the Brown University Annenberg Institute showing the benefits and key implementation markers of high-impact tutoring, defined as tutoring that happens more than three days per week for more than 90 minutes per week, with no more than four students at a time per tutor, using quality instructional materials and data to assess progress. This is one of the few school-based intervention models that yields large positive impacts on student achievement in literacy and math. The New York City HIT model has citywide standards and implementation rubrics used to ensure high-quality implementation and strong outcomes. The program prioritizes students who have the least access to high-quality tutoring and is focused on K-2 literacy and 6-8 math, two areas where high-impact tutoring has had the strongest outcomes.

The program currently serves 125 schools across 12 districts, and is ready to expand to serve more schools in more districts if there is adequate public funding. Expanded's facilitation is supported by private funds. The first two years of the pilot were supported by \$10M in ESSER COVID relief funds from the New York City Department of Education (DOE, also known as New York City Public Schools). The third year of the pilot was supported by \$4M in New York City Council funds. In each case, those funds were distributed through the DOE to schools, which then contracted with a vetted list of tutoring providers. New York City can continue with that distribution mechanism or distribute funds via Expanded, given our expertise as a funding intermediary. ]

**<INSERT: Outcome data from your program/initiative, see example from Expanded/ NYC below>**

**EXAMPLE:** [The results of the first two years of implementation have been strong: 7,147 students across 80 schools in 10 community school districts have received tutoring overall; 3,845 in this school year (2023-2024). Of those, 99% identify as students of color, and a significantly

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higher proportion of those tutored are in temporary housing (STH), identified as a student with disability (SwD) and/or a multi-lingual learner (MLL) than district averages. ]

**At <school/program name>, xx number benefited from tutoring services. Add a few sentences about how students have benefited from the tutoring partnership. Perhaps a staff member quote.**

We are eager for <Insert City/Program> to receive public funds for high-impact tutoring for the 2025-26 school year. Please reach out for more information at **phone number** or at **email**.

Sincerely,

**Name**

**Title**

**Provider name**